

# COVID-19 Operations Written Report for Vacaville USD

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Vacaville USD	Ed Santopadre Associate Superintendent	Eds@vacavilleusd.org 707-453-6111	June 28, 2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

The Vacaville Unified School District (VUSD) quickly pivoted as schools closed to provide Distance Learning opportunities for all students. District leaders created a distance learning plan for both elementary level students and secondary students. Distance learning platforms included grading standards, expectations of students and staff and examples of daily schedules for students and families to follow. District technology working with site administrator to deliver 5000 chrome books to students and online resources were developed and shared for both staff and families to enhance the online experience. Teachers developed curriculum work packets and copied and provided for families who needed a paper and pencil way to perform work.

District leaders created an implemented plan to follow up with students and families to identify barriers to continued learning. The technology department addressed student technology issues quickly and efficiently. Teachers, counselors, administrators and mental health professionals checked in with students to understand their needs and help where possible. Over 90% of students participated in distance learning to a large or moderate extent. A small percentage of students were not able to participate.

Individual schools also provided engaging virtual activities. Staff performed songs, dances, art projects and other fun activities. School personnel created virtual signing and celebrations, virtual scholarship events, and virtual graduations. Schools held safe gatherings to hand out caps and gowns and acknowledge moving on from one level to the next (6th grade to 8th grade). Schools also had dress up days and themes for individual weeks. The district as a whole, pivoted quickly to distance learning, with a focus on creating a sense of normalcy for students, teachers and staff.

Our Seniors became a focus during this time. We'd like to recognize counselors, teachers, administrators and student services contacting seniors in jeopardy of not graduating. Our Board agreed to reduce the total credits needed to graduate from 220 to 200, eliminated the Health requirement and elective credits. Also, they also reduced Country High credits 180. This allowed seniors to focus on required courses.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

In an effort to ensure that our foster and homeless youth are accessing all available services and supports during the COVID-19 school closures, the district liaison reached out directly to every foster and homeless family. Individual phone calls were made to confirm that each family was aware of the free meal distribution at four school sites, the availability and process to receive a Chromebook for students without access to a device and to discuss any other barriers, challenges or concerns the students may be experiencing while utilizing our distance learning program. Our liaison has been in contact with Solano Child Welfare Services, Solano County and the VUSD Student Nutrition Department to ensure that all eligible families receive P-EBT (Pandemic EBT) for additional food benefits provided through the CDSS, CDE and USDA.

Our english learners have continued to receive designated ELD through online assignments and live zoom lessons with their designated ELD teachers. Elementary level ELD teachers have also been collaborating with general education teachers to provide Integrated ELD by way of universal ELD supports for their students who are at different ELPAC levels. In their lessons, students are asked to practice speaking and listening to English speaking friends, family members to the extent possible. Moreover, teachers, paraprofessionals, and district staff have made numerous personal phone calls to students and families to ensure that learning is occurring. Elementary and secondary level EL paraprofessionals have been in constant communication with newcomers to assist them with their assignments over the phone.

Over 5000 chromebooks were delivered to low income students and Wifi was added to 5 parking lot sites. Training modules and tools were provided to families that didn't have knowledge of the learning tools.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Over 5000 Chromebooks were delivered to students to support distance learning. Schools utilized digital platforms that students were already familiar with to engage students in learning. Google classroom, school loop, clever and Khan Academy were main platforms but many others were utilized as well. Teachers also created YouTube video lessons to support students. As schools closed, grade level and subject matter teams collaborated in developing learning targets and essential standards for focused learning for the remainder of the year. Also, schools quickly developed paper packets of work and a system for delivering and collecting these packet timely so feedback could be given.

Next, senior credits and high school grading were focus of administration and teachers. It is designed to support learning. Grading and letter grades continued with great flexibility for students. Several models were considered including the "pass/fail" model and the "extra credit" model but we agreed to continue with the A-F model at the high school level. Our teachers, counselors, administrators and student services team continued to make contact with students and families to provide support through the end of the year. The grading practices helped keep students engaged in learning.

Intervention and social/emotional support was also available during the distance learning period. Intervention teachers and support staff created virtual reading and math rooms to provide 1:1 and small group instruction for students. Zoom intervention sessions were offered at all levels in all subjects. Counselors, mental health clinicians and administrators did check in calls and offered assistance to struggling students.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Providing school meals was the first activity delivered when schools closed. The child nutrition leadership team quickly developed a plan to deliver nutritious breakfasts and lunches at four key school sites. Vaca Pena and Will C. Wood were selected on the south side of town and Jepson and Markham were selected on the north side of town. Initially, administrators were at the sites to greet families, provide initial work packets for students, and insure social distancing was maintained. After a period of time, classified employees (campus supervisors) were at each site to maintain the social distancing.

In addition, some school site staffs collected and delivered food to homes for weekend consumption. Ultimately, Child Nutrition now has weekend food to give to families as well as continuing to serve breakfasts and lunches at those four sites daily.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

The Solano County Office of Emergency Services coordinated the response to providing child care to essential workers, in partnership with First 5 Solano and the Solano County Office of Education.

On March 30, 2020, the District was asked to create a plan, in the event that there was a need to provide this service. The District worked with staff at the Boys and Girls Club and were ready to initiate a plan if called upon to provide such a service. As of June 1, 2020, the Solano County Office of Emergency Services has not called upon the to provide child care.