



**Lisette Estrella-Henderson, Superintendent of Schools**  
5100 Business Center Drive, Fairfield, CA 94534-1658  
707.399.4400 ★ [www.solanocoe.net](http://www.solanocoe.net)

October 18, 2023

Tausha Johnson, Member  
Dr. Juanita Reynolds, Member  
Pastor Danny Jefferson, Member  
John "Max" Trujillo III, Member  
Ronald Page II, Member  
Dr. Vajra Watson, Member  
ELITE Public Schools  
100 Whitney Avenue  
Vallejo, CA 94589

Dear Board Members:

To comply with the Williams lawsuit settlement, current law (Section 1240 of California Education Code) requires County Superintendents (or their designees) to visit schools that were identified for comprehensive support and improvement, additional targeted support and improvement pursuant to the federal Every Student Succeeds Act and all schools where 15 percent or more of the teachers are holders of a permit or certificate, such as a temporary or short-term permit, a substitute permit, a waiver, an intern credential, or any other authorization that is a lesser certification than a preliminary or clear California teaching credential. 25 percent of visits in the county are to be unannounced. The priority objective of the visits is to determine the following:

1. students having access to “sufficient instructional materials in four core subject areas (English/Language Arts, Mathematics, History/Social Science, Science) and as appropriate, science laboratory equipment, World Languages, and Health”,
2. the condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff, and
3. the school providing accurate data for the annual School Accountability Report Card (SARC) related to sufficiency of instructional materials and the condition of facilities.

The law further requires that the County Superintendent annually monitor and review teacher misassignments and teacher vacancies in all schools.

★ Preparing students to learn, grow, thrive, and achieve lifelong success ★

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Under this purview, basic terms are defined as follows:

- "Good repair" means the facility is maintained in a manner that assures that it is clean, safe, and functional as determined pursuant to an interim evaluation instrument developed by the Office of Public School Construction. The instrument shall not require capital enhancements beyond the standards to which the facility was designed and constructed. The findings are based on an audit of 50 percent of classrooms in each of the schools visited as well as other facilities as outlined in the Facility Inspection Tool (FIT) including, but not limited to, multi- purpose rooms, restrooms, and playground/school grounds.
- "Misassignment" means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.
- "Vacant teacher position" means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
- "Sufficient textbooks or instructional materials" means that each pupil, including English learners, has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments. It does not require two sets of textbooks or instructional materials for each pupil. It does not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage.

Findings:

**Instructional Materials:**

By reviewing documentation, we have determined that all of the schools listed as Williams class schools have sufficient instructional materials in English/Language Arts, Mathematics, History/Social Science, and Science and as appropriate, science laboratory equipment, World Languages, and Health (where applicable).

**School Facilities:**

The purpose of the site visit is to determine if the condition of a facility poses an emergency or urgent threat to the health or safety of pupils or staff as defined in EC 17592.72. Using the Facility Inspection Tool as a guide provided by the Office of Public School Construction, the site review found that there were no emergency or urgent threats present in the classrooms, restrooms and auxiliary rooms visited. While there may have been areas of insufficiencies noted, the site review found that there were no emergency or urgent threats present in the classrooms, restrooms and auxiliary rooms visited.

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**School Accountability Report Card (SARC):**

The information presented in the SARC was up to date and accurate.

State data is estimated to be available beginning November 7, 2023, for the 2023-2024 review of Teacher assignment or misassignment in classrooms.

Please don't hesitate to contact me if you have any questions.

Sincerely,



Lisette Estrella-Henderson  
Solano County Superintendent of Schools

LEH:nf

Enclosure:  
Results by School - ELITE Public Schools

cc:  
Co-Founder Dr. Ramona Bishop, ELITE Public Schools  
Ernani Santos, Assistant CEO, ELITE Public Schools

**ELITE Public Schools  
Schools Identified for Monitoring  
2023-2024**

	<b>Sufficient Instructional Materials</b>	<b>Visit Type</b>	<b>County Office of Education Facilities Inspection Rating</b>	<b>Accurate School Accountability Report Card</b>	<b>Percent of Appropriately Credentialed Teachers<sup>1</sup></b>
ELITE Public Schools <sup>2</sup>	Yes	Announced	Fair (86.2%)	Yes	TBD

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<sup>1</sup> Data to be available November 30, 2023. Reference: <https://www.ctc.ca.gov/credentials/assignment-resources/2022-23-assignment-monitoring-frequently-asked-questions>

<sup>2</sup> Reference: <https://www.cde.ca.gov/eo/ce/wc/willamsmonitoring.asp>