



**Jay Speck, Superintendent of Schools**

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October 21, 2016

John Gabby, President  
Caitlin O'Halloran, Vice President  
Guy Garcia, Clerk  
Joe DiPaola, Member  
Melissa Maseda, Member  
Dixon Unified School District Board of Education  
180 South First Street  
Dixon, CA 95620

Dear Board Members:

In order to comply with the Williams Lawsuit Settlement, current law (Section 1240 of California Education Code) requires the County Superintendent, or his/her designee, to report on schools ranked in deciles 1-3 on the 2012 Academic Performance Index (API).

The purpose of the report as specified in California Education Code (EC) Section 1240 is to describe the State of the Schools related to:

1. students having access to “sufficient instructional materials in four core subject areas (English/Language Arts, Mathematics, History/Social Science, Science) and as appropriate, science laboratory equipment, Foreign Languages, and Health”;
2. compliance with facilities maintenance to determine the condition of a facility that “poses an emergency or urgent threat to the health or safety of pupils or staff”; and
3. the school providing accurate data for the annual School Accountability Report Card (SARC) related to instructional materials and facilities maintenance.

The law further requires that the County Superintendent annually monitor and review:

1. teacher misassignments in deciles 1-3 schools; and
2. quarterly reports on complaints filed with the school district concerning insufficient instructional materials, teacher vacancies and misassignment, and emergency or urgent facilities issues under the Uniform Complaint Procedure.

In addition, the County Superintendent is required to determine the condition of school facilities.

Basic terms defined:

- “Sufficient instructional materials” means every pupil, including English Language Learners, has a textbook in the four core areas to use in class and to take home each night to complete required homework assignments.
- “Facilities standards” means that each school district who receives State funding for facilities is required to establish a facilities inspection program and to ensure that each of the schools is maintained in good repair.
- “Good repair” is defined as maintaining schools that are clean, safe, and functional.

The findings are based on an audit of 25% of classrooms in each of the schools visited as well as other facilities as outlined in the Facility Inspection Tool (FIT) including, but not limited to, multi-purpose rooms, restrooms, and playground/school grounds.

Findings:

**Instructional Materials:**

By either visiting classrooms or reviewing documentation, we have determined that all of the schools listed as Williams Lawsuit schools had sufficient instructional materials in English/Language Arts, Mathematics, History/Social Science, and Science. While there may have been insufficiencies noted on the day of the visits, those insufficiencies have all been corrected in the timeframe allotted.

**School Facilities:**

The purpose of the site visit is to determine if the condition of a facility poses an emergency or urgent threat to the health or safety of pupils or staff as defined in EC 17592.72. Using the Facility Inspection Tool as a guide provided by the Office of Public School Construction, the site review found that there were no emergency or urgent threats present in the classrooms, restrooms and auxiliary rooms visited. While there may have been areas of insufficiencies, work orders or documentation of work in progress have been submitted.

**School Accountability Report Card (SARC):**

The information presented in the SARC was up to date and accurate at all schools visited.

In reference to the annual review of **Teacher Assignment/Misassignment**, in classrooms that had 20% or more English Language Learners, 100% of the classes had teachers with appropriate credentials, as indicated by the June 2016 audit.

In reference to the **Uniform Complaint** information, the quarterly complaint report from the Dixon Unified School District provides the following information: There have been no unresolved complaints to the district as of October 1, 2016.

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In conclusion, the Solano County Office of Education is available to support any actions that need to be taken to address the needs identified in the report.

Sincerely,



Lisette Estrella-Henderson  
Associate Superintendent, Student Programs and Educational Services

LEH:am

Enclosures:

- Chart A: Williams Lawsuit Schools – Dixon USD
- Chart B: District Compilation of Results – Dixon USD
- Chart C: Results by School – Dixon USD

**Dixon Unified School District - CHART A**  
**Report to the Dixon Unified School District Board of Education**  
**Williams Lawsuit Deciles 1-3 Schools - 2016-2017**

<b>District</b>	<b>School</b>	<b>*Decile</b>	<b>Level</b>
Dixon USD	Anderson (Linford L.) Elementary	1	Elementary
Dixon USD	Gretchen Higgins Elementary	2	Elementary

**District Compilation of Results - CHART B**  
**Report to the Dixon Unified School District Board of Education**  
**Williams Lawsuit Deciles 1 - 3 Schools - 2016-2017**

	<b>% of Deciles 1-3 Schools with Sufficient Instructional Materials</b>	<b>Initial FIT Results COE Inspections of Deciles 1-3 Schools</b>		<b>Revised FIT Rating Based on District Remedies</b>		<b>% of Deciles 1-3 Schools with Accurate SARC's</b>	<b>* % of Deciles 1-3 Schools with 20% or More EL Students with Appropriately Credentialed Teachers</b>	<b># of Unanswered Complaints in Relation to the Uniform Complaint Procedure</b>
<b>Dixon USD</b>	100%	Exemplary	0	Exemplary	0	100%	100%	0
		Good	0	Good	1			
		Fair	2	Fair	1			
		Poor	0	Poor	0			

**Results by School: Dixon USD - CHART C**  
**Report to the Dixon Unified School District Board of Education**  
**Williams Lawsuit Deciles 1-3 Schools - 2016-2017**

	Sufficient Instructional Materials	COE Inspection Initial FIT Rating	Revised FIT Rating Based on District Remedies	Accurate SARC's	* % with 20% or More EL Students with Appropriately Credentialed Teachers	# of Unanswered Complaints in Relation to the Uniform Complaint Procedure
<b>Dixon USD</b>						
Anderson	X	Fair (87.31%)	Good (91.63%)	X	100%	0
Gretchen Higgins	X	Fair (82.89%)	Fair (87.78%)	X	100%	0