



**Jay Speck, Superintendent of Schools**

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October 24, 2014

Guy Garcia, President  
Caitlin O'Halloran, Vice President  
John Gabby, Clerk  
Andrew Bloom, Member  
Joe DiPaola, Member  
Dixon Unified School District Board of Education  
180 South First Street  
Dixon, CA 95620

Dear Board Members:

In order to comply with the Williams Lawsuit Settlement, current law (Section 1240 of California Education Code) requires the County Superintendent, or his/her designee, to report on schools ranked in deciles 1-3 on the 2012 Academic Performance Index (API).

The purpose of the report as specified in California Education Code (EC) Section 1240 is to describe the State of the Schools related to:

1. students having access to "sufficient instructional materials in four core subject areas (English/Language Arts, Mathematics, History-Social Science , Science) and as appropriate, science laboratory equipment, Foreign Languages, and Health";
2. compliance with facilities maintenance to determine the condition of a facility that "poses an emergency or urgent threat to the health or safety of pupils or staff"; and
3. the school providing accurate data for the annual School Accountability Report Card (SARC) related to instructional materials and facilities maintenance.

The law further requires that the County Superintendent annually monitor and review:

1. teacher misassignments in deciles 1-3 schools; and
2. quarterly reports on complaints filed with the school district concerning insufficient instructional materials, teacher vacancies and misassignment, and emergency or urgent facilities issues under the Uniform Complaint Procedure.

In addition, the County Superintendent is required to determine the condition of school facilities.

Basic terms defined:

- “Sufficient instructional materials” means every pupil, including English Language Learners, has a textbook in the four core areas to use in class and to take home each night to complete required homework assignments.
- “Facilities standards” means that each school district who receives State funding for facilities is required to establish a facilities inspection program and to ensure that each of the schools is maintained in good repair.
- “Good repair” is defined as maintaining schools that are clean, safe, and functional.

Findings:

**Instructional Materials:**

By either visiting classrooms or reviewing documentation, we have determined that all of the schools listed as Williams Lawsuit schools had sufficient instructional materials in English/Language Arts, Mathematics, Social Studies, and Science. While there may have been insufficiencies noted on the day of the visits, those insufficiencies have all been corrected in the timeframe allotted.

**School Facilities:**

The purpose of the site visit is to determine if the condition of a facility poses an emergency or urgent threat to the health or safety of pupils or staff as defined in EC 17592.72. Using the Facilities Inspection Tool as a guide provided by the Office of Public School Construction, the site review found that there were no emergency or urgent threats present in the classrooms, restrooms and auxiliary rooms visited. While there may have been areas of insufficiencies, work orders or documentation of work in progress have been submitted.

**School Accountability Report Card (SARC):**

The information presented in the SARC was up to date and accurate at all schools visited.

In reference to the annual review of **Teacher Assignment/Misassignment**, in classrooms that had 20% or more English Language Learners, 100% of the classes had teachers with appropriate credentials, as indicated by the June 2014 audit.

In reference to the **Uniform Complaint** information, the quarterly complaint report from the Dixon Unified School District provides the following information: There have been no unaddressed complaints to the district.

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In conclusion, the Solano County Office of Education is available to support any actions that need to be taken to address the needs identified in the report.

Sincerely,

A handwritten signature in black ink that reads "Lisette Estrella-Henderson". The signature is written in a cursive style with a large initial 'L'.

Lisette Estrella-Henderson  
Associate Superintendent, Student Programs and Educational Services

LEH:par

Enclosures: Chart A: Williams Lawsuit Schools – Dixon USD  
Chart B: District Compilation of Results – Dixon USD  
Chart C: Results by School – Dixon USD

**Dixon Unified School District - CHART A**  
**Report to the Dixon Unified School District Board of Education**  
**Williams Lawsuit Deciles 1-3 Schools - 2014-2015**

District	School	*Decile	Level
Dixon USD	Anderson (Linford L.) Elementary	1	Elementary
Dixon USD	Gretchen Higgins Elementary	2	Elementary

**District Compilation of Results - CHART B**  
**Report to the Dixon Unified School District Board of Education**  
**Williams Lawsuit Deciles 1 - 3 Schools - 2014-2015**

	% of schools with sufficient instructional materials	% of schools with facilities in good repair	% of schools with accurate SARC's	* % of schools with 20% or more EL students with appropriately credentialed teachers	% of unanswered complaints in relation to the Uniform Complaint Procedure
Dixon USD	100%	100%	100%	100%	0

**Results by School: Dixon USD - CHART C  
 Report to the Dixon Unified School District Board of Education  
 Williams Lawsuit Deciles 1-3 Schools - 2014-2015**

	Sufficient instructional materials	In good repair	Accurate SARC's	* % of classrooms with 20% or more EL students with appropriately credentialed teachers	Unanswered complaints in relation to the Uniform Complaint Procedure
<b>Dixon USD</b>					
Anderson	100%	100%	100%	100%	0
Gretchen Higgins	100%	100%	100%	100%	0