Instructions for creating a signature for scanning applications

- Fold this paper backwards in thirds so the two boxes at the bottom show through this page.
- Use a medium point "gel" pen with blue ink for the clearest signature.
- Sign your name while keeping all of your writing completely within the box. If you have more than one signature that you want scanned, sign more than once. If a signature turns out poorly, cross it out and use the second box.
- Use an additional copy of this template if necessary.

PLEASE TYPE OR PRINT YOUR NAME HERE: _____

Second - Fold BACKWARD on this line

First - Fold BACKWARD on this line