

### **CLAIM FOR DAMAGES**

Claims for death, injury to person, or damage to personal property must be filed no later than six (6) months after the occurrence (Government Code Section 911.2).  
Claims for damages to real property must be filed no later than one year after the occurrence (Government Code Section 911.2).

The undersigned hereby presents the following claim against the Solano County Office of Education in accordance with the provisions of Government Code Section 910.

1. Name and Address of Claimant: \_\_\_\_\_  
\_\_\_\_\_

Telephone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

2. Mailing address to which notices of response are to be directed (if different from the address above): \_\_\_\_\_  
\_\_\_\_\_

3. Date Injury or Damage Occurred: \_\_\_\_\_ Time of Incident: \_\_\_\_\_  
Specific Location of Accident or Incident: \_\_\_\_\_  
\_\_\_\_\_

4. Description of the Incident or Accident, including your reason for believing that the Solano County Office of Education is responsible or liable for the damages you claim: \_\_\_\_\_  
\_\_\_\_\_

5. Description of injury and/or damages you believe you have incurred as a result of the accident or incident: \_\_\_\_\_  
\_\_\_\_\_

6. The name or names of any Solano County Office of Education employee(s) causing the damages that you are claiming: \_\_\_\_\_  
\_\_\_\_\_

7. Indicate the amount claimed if it totals less than \$10,000 as of the date of presentation of the claim, including the estimated amount of any prospective injury, damage, or loss, insofar as it may be known at the time of the presentation of the claim.  
Total amount claimed: \$ \_\_\_\_\_ (check if): \_\_\_\_\_ \$10,000 - 25,000 \_\_\_\_\_ more than \$25,000  
The basis of computation of amount claimed (please attach any supporting bills, receipts, estimates, etc.): \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Claimant

\_\_\_\_\_  
Date

#### **WARNING**

Please be advised that, pursuant to Sections 128.5 and 1038 of the California Code of Civil Procedure, the Solano County Office of Education will seek to recover all costs of defense in the event an action is filed in the matter and it is determined that the action was not brought in good faith and with reasonable cause.  
Section 72 of the California Penal Code provides: "Every person who, with intent to defraud, presents for payment to any School District any false or fraudulent claim, is guilty of a felony punishable by fine and/or imprisonment."