



**The Solano County Childcare Planning Council General
Meeting Minutes**

February 23, 2022 - 4:00 P.M.– 5:00 P.M.

MEMBERS PRESENT:

Sabrina Drake, Juanita Morales, Akon Walker, Kathy Lago, Lilibeth Pinpin, Susan Smith

MEMBERS ABSENT:

Andrea Calderon
Anna Mansker

GUESTS:

Breana Marino, Michelle Burhorn

STAFF:

Bronwyn Kennedy, Early Learning Liaison at Solano County Office of Education

Brenda Hernandez, Secretary/Program Analyst at Solano County Office of
Education

AGENDA ITEM	HIGHLIGHTS/DISCUSSION	ACTION ITEMS
1. Call to Order	The meeting was called to order at 4:03 P.M.	The meeting was called to order by Sabrina Drake at 4:03 P.M.
2. Public Comment	No public comment	
3. Approval of February 23, 2023, General Meeting Agenda (Action Item)	Approval of February 23,2023, agenda. The agenda was reviewed and motioned for approval, with an amendment for Juanita Morales to present the member spotlight.	Susan Smith moved to approve the agenda and Lilibeth Pinpin seconded the motion. The motion was approved.
4. Approval of December 15, 2022, General Meeting Minutes (Action Item)	Approval of December 15, 2022, minutes. Minutes were reviewed and motioned for approval.	Kathy Lago moved to approve the minutes and Susan Smith seconded. The motion was approved.
5. Coordinator Updates A. Membership B. SSAN C. Policy	<ul style="list-style-type: none"> a. Bronwyn announced that Miesha Bell submitted her letter of resignation in December. The LPC currently has 3 consumer vacancies. b. A survey was sent over to the Ad Hoc committee. We have 4 new providers that have joined Blooming Solano, and we are recruiting for more child care providers. Members were asked to share this information and direct interested providers to reach out to the early learning department to schedule an information session and demonstration. c. No Policy updates. 	
6. Member Spotlight	<p>The member spotlight is a way for members to get to know each other a little more and each other's backgrounds. Susan Smith presented her background:</p> <ul style="list-style-type: none"> • Currently a Deputy Director for Head Start • Started her degree in child development • Worked at different child care centers all over the United States • Started working for Head Start and has been there for about 22 years. <p>Akon Walker presented her background:</p>	

	<ul style="list-style-type: none"> • Originally from Los Angeles, came to northern California to attend college and received her degree in Biology. • Worked in public health with various agencies • Worked with the AmeriCorps • Current position at the Solano County Office of Education. <p>Kathy Lago and Lilibeth Pinpin volunteered to present the next member spotlight for the General meeting on April 27, 2023.</p>	
<p>7. Community Forum Change (Discussion/ Action Item) A. Discuss and decide on changing the date of the Community Forum or postponing it until 2023/2024</p>	<p>The members discussed removing the community forum for this year and postponing it for the next year. Currently it is scheduled for March 11th. Kathy Lago moved that the community forum be moved to the next year, to allow the members time to adequately develop an agenda for the forum.</p>	<p>Kathy Lago moved to postpone the date of the community forum. Sabrina Drake seconded the motion. The motion was approved.</p>
<p>8. Community Presentations (Discussion) A. Member input on organizations B. Member date/time signups C. Presentation topics</p>	<p>A. The members discussed different organizations that they can get on an agenda.</p> <p>B. Juanita is trying to get onto the Board of Supervisors, and she also will be going to the First 5 grantee meeting in April. Sabrina will go to the ECE advisory committee and the Parent Advisory council. Lilibeth will also try to get on the Vallejo Leadership group agenda. Akon and Kathy will do the Child Abuse Prevention Council, KILT, foster and kinship program. Bronwyn reminded the members that we can do virtual presentations as well. Susan will go to the Parent Head Start Advisory Council. There is a Google spreadsheet where the names of the organizations will be listed, and the members can sign up with a date and time.</p> <p>C. Some topics of discussion can be to present data, accomplishments, parent activities, and strategic framework.</p>	
<p>9. Early Childhood Educator of the Year Update (Discussion)</p>	<p>Breana presented the update for the Early Childhood Educator of the Year. The nomination period will be from April 1st- May 1st. The nomination form is in the works, and eligible nominees must work with children ages infant to preschool in Solano County and anyone in the community may submit nominations. The winners will be announced at the June 22nd General meeting and Early Learning</p>	

	Consortium meeting. We will also invite the winners to attend the Solano ECE Conference in September. There will not be a gala in May this year since we would need more time to plan everything well, and this will serve as a pilot year for this project.	
10. Adjournment (Action Item)	The meeting was adjourned at 4:58 p.m.	Juanita Morales moved to end the meeting and Akon Walker seconded.