



The Solano County Local Childcare Planning Council
General Meeting Minutes DRAFT
April 27, 2023 - 6:00 P.M.– 7:00 P.M.

MEMBERS PRESENT:

Sabrina Drake, Juanita Morales, Akon Walker, Kathy Lago, Susan Smith

MEMBERS ABSENT:

Andrea Calderon
Lilibeth Pinpin
Anna Mansker

GUESTS:

Shannon Feins
Michelle Burhorn

STAFF:

Lisa Eckhoff, Senior Director of Early Learning at Solano County Office of Education

Brenda Hernandez, Secretary/Program Analyst at Solano County Office of
Education

AGENDA ITEM	HIGHLIGHTS/DISCUSSION	ACTION ITEMS
1. Call to Order	The meeting was called to order at 6:05 p.m.	The meeting was called to order by Sabrina Drake.
2. Public Comment	No public comment	
3. Approval of April 27, 2023. General Meeting Agenda (Action Item)	Approval of April 27, 2023, agenda was reviewed and motioned for approval.	Susan Smith moved to approve the agenda and Kathy Lago seconded the motion. The motion was approved.
4. Approval of February 23, 2023, General meeting minutes (Action Items)	Approval of February 23, 2023, minutes were reviewed and motioned for approval.	Kathy Lago moved to approve the minutes and Akon Walker seconded. The motion was approved.
5. Coordinator Updates <ul style="list-style-type: none"> a. Blooming Solano b. AB 1352- Childcare Pilot Expansion c. Zip Code Priorities Report 	<ul style="list-style-type: none"> a. Lisa Eckhoff announced that Blooming Solano is doing very well and that we are working on the 3rd cohort. We have a new manager that will help assist and a new support person to train and assist the providers when needed. b. The AB 1352 Childcare pilot expansion, passed through the committee hearing in April and is continuing through the legislative channels. Updates will be provided as they are received c. The upcoming zip code priorities report will be due on May 30, 2023. The new coordinator for the LPC will assist in this process. 	
6. Member/ Vice Chair Resignation (Action Item)	Juanita Morales has resigned as the Vice Chair of the LPC. She is the new Early Learning Liaison, Childcare Policy and Planning at the Solano County Office of Education and will assume the role of the LPC Coordinator. Sabrina Drake read the By Laws to the council and it states that the Executive Committee may make a recommendation to fill the office of Vice-Chair and nominations may also be taken from the members at the next general meeting to elect the successor. We are towards the end of the year where we can leave it open and finish out the rest of the year. There was discussion among the members, and it was recommended to wait and finish out the rest of the year with the Vice Chair vacancy and it	Susan Smith moved to approve, and Sabrina Drake seconded the motion. The motion was approved.

	<p>was motioned for approval.</p> <p>The nominations for next year's chair and vice chair are open and if anyone would like to nominate someone or nominate themselves, please let Lisa Eckhoff know by June 1, 2023. The eligibility requirements are that they have been a member for at least 12 months and can attend the Executive Committee meetings and the General meetings. Elections will be held at the next general meeting on June 22, 2023.</p>	
<p>7. Member Spotlight Each month one or two members will be asked to share about themselves and why they are on the council</p>	<p>The member spotlight is a way for members to get to know each other more, Kathy Lago presented the following:</p> <ul style="list-style-type: none"> • Was a part of the LPC since the beginning. • Collaborated with the Children's Network • Attended Chico State where she majored in early childhood education and social work. • Worked at Solano Family and Children's Services • Worked for Solano County Office of Education • Has always enjoyed being a part of the early childhood community 	
<p>8. Solano Child Abuse Prevention Council</p>	<p>The Solano Child Abuse Prevention Council is looking for a voting member from the LPC. They are a community organization within Solano County, they meet 10 times per year, mid-day meetings. Lisa Eckhoff has the membership packet if anyone would like to reach out to apply.</p>	
<p>9. UPK Mixed Delivery Planning Grant Presentation</p>	<p>The council voted to remove item number nine since most of the LPC members who are present at today's meeting also participate in the UPK Mixed Delivery Planning workgroup.</p>	<p>Sabrina Drake moved to remove item nine. Susan Smith seconded.</p>
<p>10. Workgroups Discussion</p>	<p>There are two work groups, one that was responsible for the mapping of family childcare providers. The other group was responsible for developing strategies and ways to inform families about the options they have for TK and UPK. The council will discuss more as to whether to continue the work groups at the June 22, 2023, General Meeting, since some of this work has already been done or is being done through other projects.</p>	
<p>11. Early Childhood Educator of the Year Update</p>	<p>Lisa announced that we have 48 nominations for the Early Childhood Educator of the Year that have been submitted and are still receiving nominations through May 1st. There is a rubric for</p>	

	scoring the nominations and the winners will be announced in early June. There will be free registration for the ECE Conference for each of the Solano Educator of the Year nominees.	
12. Adjournment (Action Item)	The meeting was adjourned at 6:39 p.m.	Akon Walker moved to adjourn the meeting. Sabrina Drake seconded.