



## Classified Resignation / Retirement Form

I hereby resign from employment with the Solano County Office of Education effective at the end of the work day \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Employee Information:

Name: \_\_\_\_\_  
Last First Mi

Home Address: \_\_\_\_\_  
No. & Street City State Zip Code

Home Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_ Work Site: \_\_\_\_\_

Reason for Resigning:

I am retiring, effective \_\_\_\_\_ From:  CalPERS  CALSTRS  
(If you plan to continue working as a retired substitute, please contact Human Resources)

I am resigning my position and will no longer be an active employee with SCOE

I am resigning to accept a certificated assignment with SCOE  
(Employees have only 60 days from date of hire to make a retirement system election. Please complete form ES 0372)

I understand that if I am resigning during a disciplinary investigation or process, I will not be eligible for re-employment with SCOE

### Signatures:

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you are a member of the Public Employees' Retirement System (PERS) please contact PERS directly at 888-225-7377.  
If you are a member of the State Teacher's Retirement System (STRS) please contact STRS directly at 800-228-5453.