



The Solano County Local Childcare Planning Council
General Meeting Minutes
December 7, 2023 - 4:00 P.M.– 5:00 P.M.

MEMBERS PRESENT:

Susan Smith, Anna Mansker, Sabrina Drake, Manisha Gupta, Elena Rodriguez, Breana Marino, Ward Stewart, Akon Walker, Dianna Esparza

MEMBERS ABSENT:

Kathy Lago, Tony Ayala,
Tiffany Wanberg, Angelique
Anderson, Lacy Szczepanski

GUESTS:

n/a

STAFF:

Juanita Morales, Lisa Eckhoff, Brenda Hernandez

| AGENDA ITEM | HIGHLIGHTS/DISCUSSION | ACTION ITEMS |
|-------------------------|---|---------------------------------------|
| 1. Call to Order | The meeting was called to order at 4:15pm | Meeting was called to by Susan Smith. |

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| 2. Public Comment | No public comment | |
| 3. Approval of October 19, 2023, General Meeting Minutes (Action Item) | October 19, 2023, meeting minutes were reviewed and moved for approval. | Diana Esparza moved to approve the meeting minutes and Ward Stewart seconded the motion. The motion was approved. |
| 4. Approval of December 7, 2023, General Meeting Agenda (Action Items) | December 7, 2023, Agenda was reviewed and moved for approval. | Diana Esparza moved to approve the agenda and Sabrina Drake seconded the motion. The motion was approved. |
| 5. February 29, 2024, Meeting Date (Action Item) | Susan Smith proposed that the February 29, 2024, meeting be moved to February 8, 2024, in order to give more time before the March 9, 2024 Community Forum. The members discussed the change of date. The motion was approved. | Sabrina Drake moved to approve, and Dianna Esparza seconded the motion. The motion was approved. |
| 6. Policy Updates a. Legislative Updates b. Annual Membership Certification | <p>Juanita morales announces the following.</p> <ul style="list-style-type: none"> a. Assembly is on break and will be back on January 4, 2024. AB 110 will take effect on January 1, 2024. AB 393 to report on dual language learners will also take effect on January 1, 2024. b. Annual Membership certification due to CDSS on March 15, 2024. Juanita will submit the roster to them of all the members. The only opening right now is public agency. | |
| 7. Early Childhood Educator of the Year Committee | Juanita announced that there was an invitation sent to all the members for an Early Childhood Educator of the Year planning committee. They will meet 30 minutes prior to the next UPK Meeting on December 12, 2023. The date for the Early Childhood Educator of the Year reception will be June 21, 2024. | |

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| <p>8. LPC Community Presentation</p> | <p>Susan Smith encouraged the members to think of networks that they are a part of so that they can start sharing the LPC Community presentation. Juanita shared that there was a link sent for the members to sign up to deliver the presentation. Members were able to discuss and sign up for presentations with their networks.</p> | |
| <p>9. March 9, 2024, Community Forum Planning</p> | <p>Susan Smith announced that there is a community forum on March 9, 2024. In the past there have been different ways of opportunities to reach out to the community. The members discussed different ways the community forum could come together. Some topics that were discussed were:</p> <ul style="list-style-type: none"> • Name for community forum • Location • Option to provide child care • Agencies to invite to participate including the Resource and Referral agency, Head Start, etc. • Presentations and activities for families <p>Members decided that a subcommittee should be formed to allow more time to plan outside of LPC general meetings. The members will come together to finalize the topics in February.</p> | |
| <p>10. Adjournment</p> | <p>The meeting was adjourned at 5:04 pm</p> | <p>Dianna Esparza moved to adjourn, and Elena Rodriguez seconded the motion.</p> |